**Pierce County Fire Chiefs’ Association**

**Business Meeting Minutes**

**February 4, 2016**

1. **Call to Order**

President Sagers called the Pierce County Fire Chiefs’ Association meeting to order at 9:05 a.m. at Graham Fire & Rescue located at 23014 70th Ave. E., Graham, WA. There were 31 people in attendance according to the sign in sheet (copy attached).

1. **Flag Salute**

Chief Baskett led the flag salute and welcomed everyone to Graham. A lot of exciting stuff in 2016 just ordered a new medic unit and a couple new engines, strategic plan process is started and they have hired six (6) new people going through West Pierce’s Academy.

1. **Approval of Minutes**

It was moved by Eric Watson and seconded by Keith Wright to approve the January 7, 2016 meeting minutes as presented. MOTION CARRIED.

1. **Treasurer’s Report**

Bob Vellias presented the Treasurer’s Report (see attached copy). Beginning balance for January 2016 is $8,841.81, revenues total $1,550.13 and expenses total $113.12 for an ending balance of $10,278.82. EMS beginning balance is $7,330.71 with no revenues and no expenses. Grand Total account balance is $17,609.53. Had the audit yesterday. The Chief’s account was about half the amount it currently from the previous year. Other than the Banquet and Recording Secretary there were no expenses last year. It was moved and seconded to approve the Treasurer’s Report as presented. MOTION CARRIED.

1. **Correspondence**

Nothing received.

1. **Guest Speaker – Lowell Porter - PCDEM**

Vice President Baskett introduced Lowell Porter from PCDEM. He is here to talk about some of the changes taking place at PCDEM. Lowell thanked the Association for the opportunity to be here today. Powerpoint presentation given. Strategic Direction. Vision – Improving lives through innovative and passionate public service. Mission – To create resilient communities and enhance public safety by empowering the whole community in PC to prevent, mitigate, prepare for, respond to, and recover from all types of hazards, emergencies and disasters. Newly adopted strategic plan – adopted April 2015. How to share resources collectively. DEM Strategic Plan time-line. Very focused and diligent approach to align internally. Data driven, evidence-based, integrated systems approach. Available on website: PCDEM strategic objectives and department wide initiatives. 2015 planning accomplishments. 1st in region 10 to receive accreditation (EMAP – Emergency Management Accreditation Program) – re-accredited in 2015. 1st County west of the Mississippi to accredit and re-accredit. Hazard Mitigation Plan (HMP) and Comprehensive Emergency Management Plan (CEMP) both updated every 5 years. DEM Divisions – Preparedness, Operations, Urban Search and Rescue Task Force (WATF-1), Communication Systems/E911, Fire Prevention Bureau, Finance. Organizational Chart. Will send out an updated contact list of names and phone numbers for all of the Divisions, mainly focusing on managers and supervisors. Main contact for organization is Duty Officer/Duty Manager – 24/7 contact number 253.798.7470. Regional Coordinating Council (RCC) – Mitch Sagers sits on as representation for Chiefs. PC is own Region, Region 5. 2 Committees – Resources Committee and Training and Exercise Committee. Started out as Homeland Security focus, has broadened to Emergency Management broadly. All Hazards approach. Collectively making better decisions especially with resource allocation. Fire Prevention Bureau – changes in staff, fully staffed, hired experienced and qualified people. Finance & Admin – complex budget, deal with Federal Grant monies. Most audited element in PC government and have not had a finding. How can you help DEM? Pre-fire season planning, wildland urban interface planning, oil train planning, direct communication. Mitch asked about LEPC – looking at adding another level to RCC and to broaden its view. Encouraged direct communication, committed to. Main DEM 253.798.7470, Lowell Porter, Director 253.798.7711, lporter@co.pierce.wa.us. Scott Heinze, Deputy Director, 253.405.3585, sheinze@co.pierce.wa.us.

1. **Unfinished Business**

Nothing at this time.

1. **New Business**

Nothing at this time.

**DIVISION REPORTS - Detailed:**

1. **EMS**

Todd Jensen reported working through a number of issues – protocol updates is on-going. Behavioral Health working diligently on. Draft EMS Transport guideline is making its way through Chiefs of Police group. Also meeting with Optim Health and other groups to work on resource allocation. HB 1721 stand up group working on requirement to form guidelines related to behavioral health. Work working directly with that process. Divert is another big issues working diligently on. Seems to stay at about 3 ½ %. Meeting on Tuesday that had more of the right people that need to be at these meetings and changed from a quarterly schedule and a plan to get to a no divert status the beginning of 2nd quarter. Meeting every other week on this.

President Sagers asked Keith Wright for an update on GEMT. Keith stated it passed almost a year ago now. Working with the State Healthcare and drafted the SPA (State Plan Amendment) which just went to CMS and then will come to us. They have to reply by May 2nd. Once approved then start working on the harder language of how everyone participates, etc. Moving forward and still target to have ready for 2017.

**10 A. Metro Training**

Eric Skogen February 17th meeting with King County ODA. Continue to meet and review the Tac Ops Manual. Also working with the Volunteer group for some training opportunities.

**10 B. Training – TEW Training/Exercise**

No representative present.

**10 C. Training – TEW Equipment**

President Sagers reported looking at February 10th meeting on how to restructure RCC. End of February looking at releasing grant cycle for TEW equipment.

1. **Fire and Life Safety**

Eric Waters reminded everyone of the upcoming March 1 and 2nd Fire Investigator training. Meeting with Fire Marshals office on weekly basis for the last month or so to work on updating the county municipal code on fire flow. Working on language to nudge sprinklers as part of requirement for 3600 greater than square feet residential structures. Also entertaining idea of 5000 unseparated fire area requirement. Pretty standard in other jurisdictions. Michael Dobbs and he meeting to investigate viability of VRs (vehicle repeaters) for possible mitigation to in building radio issues. Several pieces of legislation to address fireworks. Nothing specific information on this at this time.

1. **Logistics**

Steve Richards reported continue to meet and work through update on Tac Ops manual. Making progress on that. Meeting scheduled to continue review process.

1. **Operations**

No representative present.

1. **Volunteer Services**

Eric Skogen reported working with Metro Training to bringing in a speaker for a training opportunity

**COMMITTEE REPORTS - Detailed:**

1. **Audit Committee**

President Sagers reviewed the audit committee report (see attached copy). Committee had a couple of small housekeeping items suggestions which are include in the report.

1. **Banquet/Awards Committee - DORMANT**
2. **Nominations Committee - DORMANT**
3. **UASI Committee**

Jeff Jensen stated Pat McElligott needed to leave and asked him to report for him. Last Wednesday met and getting ready to send recommendations in to the Core group. State asking for increased participation on their level. Training is the high priority again. HazMat IQ is also the second highest priority.

1. **Emergency Management Committee**

Guy Allen reported water bucket plan, King County meeting with air assets. Time of year again to look at in county resource plan document. Please have your Ops Chiefs prepare that and reach out to County Zone coordinators.

President Sagers stated at the RCC meeting yesterday, Cascadia Exercise in June 7, 8, 9, and 10. PC Fire participation has been lacking. You can play all four days or as needed. Looking for participation in this exercise. Chelsea Bell is the person to contact for this. Her contact information is: cbell@co.pierce.wa.us, phone 253.798.2122. Encourage departments’ participation at some level on this.

1. **CISM Committee**

No representative. Executive Board will continue to work on, let know if interested.

1. **700 mHz User Group Committee**

John Burgess reported they met last week. Formed a letter and will be signed and sent out today. Concerns with rates/access costs and how they were determined, future rates and cost controls, etc. Also talked about contract being silent on mutual aid. Will keep posted on how this progresses.

1. **Good of the Order**

Baron Banks stated CPFR is in the process of purchasing two Type 3 brush rigs and a Tender. Interested in collaborating, if interested please contact Chief Caldier.

1. **Adjournment**

There being no further business, the meeting adjourned at 10:13 a.m.

Submitted by:

Denise Menge

Recording Secretary

**2016 Meeting Schedule**

Jan. 7, 2016 – General – EPFR at 18421 Veterans Memorial Dr, Bonney Lake

Feb. 4, 2016 – Business – GFR at 23014 70th Ave. E., Graham

Mar. 3, 2016 – General – Tacoma Fire at 2124 Marshall Ave.

Apr 7, 2016 – Business – PCFD #13 Browns Point

May 5, 2016 – General – Buckley FD at 611 So. Division

Jun 2, 2016 – Business – Gig Harbor Fire at 10222 Bujacich Rd NW

Jul 7, 2016 – NO MEETING

Aug 4, 2016 – NO MEETING

Sep 1, 1016 – Business – CPFR at Puyallup Library 324 So. Meridian

Oct 6, 2016 – General – EPFR at 18421 Veterans Memorial Dr., Bonney Lake

Nov 3, 2016 – Business – WPFR at 5000 Steilacoom Blvd SW, Lakewood

Dec 1, 2016 – NO MEETING – Annual Banquet